



**Government of West Bengal
Higher Education Department
Technical Branch
Bikash Bhavan, 6th floor, Salt Lake, Kolkata - 700091**

Memo No.380 DTED-18099/6/2023-JD(DTED)-DTED

Dated: 12.10.2026

NOTIFICATION

Subject: Filling up of residual vacant seats after completion of Online Centralised Counselling (CAP) and Online Decentralised Counselling (DCAP) for admission to first-year Engineering, Technology, Pharmacy and Architecture courses for the academic year 2026–27.

Whereas, the West Bengal Joint Entrance Examinations Board (WBJEEB) has completed the prescribed rounds of Online Centralised Counselling (CAP) and Online Decentralised Counselling (DCAP) for admission to first-year undergraduate courses in Engineering, Technology, Pharmacy and Architecture in the State for the academic year 2026–27;

And whereas, certain seats continue to remain vacant in approved institutions even after completion of the aforesaid counselling processes, and such institutions have represented to the State Government that the filling up of these residual vacancies should be facilitated within the prescribed admission timeline;

Now, therefore, the State Government hereby permits, as a one-time relaxation, the concerned institutions to fill such residual vacant seats, subject to the following conditions:

1. Scope of the process

The arrangement shall apply only to genuine residual vacant seats remaining after completion of CAP and DCAP, within the approved intake and subject to applicable statutory and regulatory requirements.

2. Institutional admission process and publication of vacancies

Institutions shall publish the details of their residual vacant seats, course-wise eligibility criteria, admission procedure and relevant schedule on their respective official websites and other media platforms. A copy of the vacancy notice shall also be communicated to the Higher Education Department and WBJEEB in the prescribed manner.

Institutions may undertake the admission process through their own admission arrangements, including online and physical modes, subject to the provisions of this notification.

3. Mandatory acceptance of applications through e-mail

Every participating institution shall mandatorily provide an official e-mail address for receipt of applications for admission against residual vacant seats. Applications received through the designated official e-mail address shall be duly considered along with applications received through other admission channels notified by the institution. Institutions may also facilitate submission of applications physically.

The relevant e-mail address, application procedure, eligibility requirements and last date for receipt of applications shall be clearly published on the institution's official website. Institutions shall maintain a record of all applications received through e-mail and other permitted modes and shall ensure that no eligible application is disregarded solely on account of its mode of submission.

4. Merit and applicable norms

All admissions shall be made in accordance with the eligibility criteria, merit requirements, reservation provisions, approved intake and other norms prescribed by the competent regulatory authority, affiliating University and applicable Government orders.

Institutions shall maintain proper records of applications received, eligibility scrutiny, merit determination, selection and admission, so that the process remains transparent and verifiable.

5. Mandatory entry of details on the common WBJEEB portal

For consolidated monitoring and maintenance of a State-level record of admissions, WBJEEB shall provide or designate a common online portal for entry of the prescribed particulars relating to residual vacancies and admissions made by participating institutions.

Each institution shall enter the required details of candidates admitted under this process, together with the prescribed vacancy and admission particulars, on the designated portal **on or before 31 October 2026**. The entry of details on the portal shall be mandatory, irrespective of whether the application was received through e-mail, an institution's own online system or physical submission.

The institution shall ensure that all entries are complete, accurate and duly verified by its Head or authorised officer. WBJEEB may prescribe the format, supporting documents and procedure for such entry.

6. Responsibility of institutions

The Head of the Institution or an authorised officer shall be responsible for the correctness and completeness of the information entered on the common portal and for certifying that each admission has been made against a genuine residual vacancy and in conformity with applicable eligibility, merit and regulatory requirements.

The Higher Education Department and WBJEEB may call for relevant records or clarification wherever necessary.

7. Deadline for completion of admissions

The admission process under this notification shall be completed **on or before 31 October 2026**, subject to any earlier statutory or regulatory cut-off date prescribed by the concerned affiliating University or competent authority.

The period up to **2nd November 2026** is provided solely for completion of the mandatory entry and verification of admission particulars on the common WBJEEB portal. It shall not be construed as an extension of the admission deadline or as authority to make fresh admissions after 31 October 2026.

8. No admission beyond approved capacity

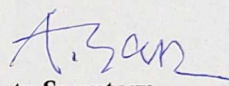
No institution shall admit a candidate beyond its approved intake or against a seat that is not a genuine residual vacancy. All admissions shall comply with applicable statutory, regulatory and University requirements.

9. Operational instructions

WBJEEB, in consultation with the Higher Education Department wherever necessary, shall issue such operational instructions, formats and timelines as may be required for implementation of this notification.

All other applicable statutory, regulatory and Government provisions governing admission shall remain in force.

By Order of the Government.


Deputy Secretary